

Harrow Strategic Partnership Board

Wednesday 1 April 2005

Harrow Strategic Partnership Summit – 18 May 2005

Purpose of Report

This report informs the Harrow Strategic Partnership (HSP) Board of the proposed structure of the HSP Summit to be held 18 May 2005.

The HSP Board is requested to:

1. Note the report.
2. Agree that the morning of the HSP Summit should be run as usual as a combined HSP Board and Executive meeting and that the chairs of the HSP Management and Reference Groups should also be invited to this meeting.
3. Identify any changes to the proposed HSP summit invite list
4. Identify any changes to the structure of the HSP Summit.

Harrow Strategic Partnership Summit – 18 May 2005

Background

In May 2004 the HSP held its inaugural summit. The 2004 summit launched:

- The 2004 Community Strategy
- The Harrow Vitality Profiles
- The local compact for Harrow

It was agreed at the summit that another summit should occur in 2005 to look at how the partnership had progressed and what issues the partnership would look at in the future.

2005 Harrow Strategic Partnership Summit

Continuing with the same format that was used at the 2004 summit, it is proposed that the 2005 summit be split into a morning and afternoon session:

The morning session (10:30am – 12noon)

This session will run as a combined HSP Board and Executive meeting. It is proposed that Management and Reference Group chairs should also be invited to this meeting. An agenda for this meeting will need to be agreed with the chair of the HSP Board closer to the date, but would be likely to cover:

1. Welcome and Introductions
2. Apologies
3. Minutes of the previous HSP Board meeting and matters arising
4. Formal endorsement by HSP Board of the HSP Annual Report
5. Preparation for HSP 2005 Summit

Lunch (12noon – 1pm)

Includes all morning and afternoon attendees.

Displays will be shown including:

- Photos of the 2004 Community Strategy launch
- Photos of the local compact launch
- Photos of the Tsunami Disaster Multi Faith Memorial Service and Community Conference
- Photos of the Northwick Park Hospital re-development
- Lists of HSP Board and Executive membership
- List of Management and Reference group membership

The afternoon session (1pm – 4pm)

Proposed agenda for the afternoon session will include:

1. Welcome
2. Report back from the HSP Board and Executive on key successes and challenges for 2005-06
3. Overview of the HSP 12 proprieties
4. Additional priority areas identified by the Management and Reference groups through the action planning activity.
5. The preliminary results of the MORI survey that will help inform the HSP's priorities and planning
6. The role of the HSP in the negotiation and delivery a Local Area Agreement

It is proposed that a targeted audience be invited to the HSP summit, but should include:

- HSP Board and Executive
- HSP Management Groups
- HSP Reference Groups
- Voluntary and Community Sector Forum (Chair plus 2 reps)
- POP Panel (Chair plus 2 reps)
- Domestic Violence Forum (Chair plus 2 reps)
- HA21 Environmental Forum (Chair plus 2 reps)
- Town Centre Forum (ask HiB to assist in engaging business interest) (Chair plus 2 reps)
- Youth Council (Chair plus 2 reps)
- Homelessness Forum (Chair plus 2 reps)
- Federation of Tenants and Residents Associations in Harrow (Chair plus 2 reps)
- Children's Fund (Chair plus 2 reps)
- Women's Forum (Chair plus 2 reps)
- Harrow Council Cabinet Members and Leader and Partnership lead from each political party
- Chair of Governors' Forum
- Chairs of Primary/Secondary Head's Executive
- Representation from the PCT's PEC
- Borough Liaison Officers for Transport for London and Greater London Authority
- Age Concern (Chair and Chief Officer)
- HAVS (Chair and Chief Officer)
- HCRE (Chair and Chief Officer)
- HAD (Chair and Chief Officer)
- Harrow Refugee Forum (Chair and Chief Officer)
- HASVO (Chair and Chief Officer)
- Harrow Carers Centre (Chair and Chief Officer)
- MIND (Chair and Chief Officer)
- Link Up (Chair and Chief Officer)
- Crossroads (Chair and Chief Officer)
- YWCA (Chair and Chief Officer)
- Harrow Women's Centre (Chair and Chief Officer)
- London Development Agency
- Transport for London

- Representatives from the West London Local Strategic Partnerships
- Representative from the Government Office for London

The key outcome to be produced from the afternoon session of the summit is a clear action plan of what the HSP will be achieving over 2005-06.

Bindu Arjoon
Manager, Policy & Partnership Service, Harrow Council